



Infection Control Policy following the COVID-19 outbreak

This document details additional Infection Control procedures put in place following the COVID-19 outbreak (Coronavirus). This is inline with the government guidance outlined in *Actions for early years and childcare providers during the coronavirus (COVID-19) Outbreak (27th July 2020)*, *Coronavirus (Covid-19) Implementing protective measures in Education and Childcare settings (updated 1st June 2020)* and *Safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) (updated 21st July 2020)*.

Advice for parents

- Parents to be advised that their child should not attend the setting if they or anyone in their household have symptoms of COVID-19. We will not be administering Calpol. Any child with a temperature should be kept at home.
- Parents to be advised that only one parent/carer should accompany a child to the setting. Where possible, siblings should not be in attendance.
- It should be made clear that parents should adhere to government social distancing guidelines at all times, within, and outside of the setting.
- Parents should be encouraged to walk or cycle to the setting where possible.
- Parents should continue to report any existing injuries, as per our safeguarding policy. Due to the current situation the parent will be taken to a separate outdoor area, where the information will be recorded, whilst maintaining confidentiality and adhering to social distancing. This will also be the procedure when informing parents of any accidents occurring within the session, enabling them to sign the relevant paperwork.
- Children should not bring in any toys from home. The use of comforters will be considered on a case to case basis. Lunchboxes need to be the solid plastic type so that they can be easily wiped.
- Parents advised that suncream needs to be applied at home before the session. We will reapply our own suncream after lunch, as per our usual policies.

General guidance

- No visitors; including parents, will be permitted to enter the building.
- To limit the number of children mixing with each other the children will be split into two separate groups according to age. These groups will not mix and the setting will be thoroughly deep cleaned between the groups.
- Current staff to child ratios will still apply.
- Timetable to be adapted to stagger the use of the kitchen (staff room) and office to limit occupancy.



- Unnecessary items will be removed from the setting, where possible. This will include soft toys, soft furnishings and toys that are hard to clean. Those that remain will be washed regularly.

On arrival at the setting

- The temperature of staff members to be taken on arrival. They should leave immediately if they have a temperature of 37.8C or above. A test should be arranged as soon as possible.
- Children to be received by one staff member who will remain at a 2 metre social distance from parent/carer where possible.
- There will be thorough hand washing on arrival for staff and children.

Infection control procedures throughout the day

- Hands should be washed regularly and in particular before and after eating, after sneezing and coughing. This should be for 20 seconds and as per government guidance. Where appropriate children should be supported to wash their hands correctly through games, songs and repetition.
- Staff members to encourage good respiratory hygiene and promote the 'catch it, kill it, bin it' approach. They will be encouraged not to touch their mouth, eyes and nose.
- The provision of 'messy play' materials will be limited, only used in small groups and changed regularly.
- The building should be kept well ventilated; doors and windows left open where it is safe to do so. Whilst continuing to adhere to Fire Safety procedures.
- Only two children and one staff member (where necessary) to be present in the bathroom at any one time.
- Outside space will be utilised as much as possible.
- Children to wash hands after using the sandpit.

Staff

- Staff to wear PPE correctly and as directed. Currently this will consist of disposable aprons and gloves, which should be changed regularly.
- A clean uniform should be worn each day.

Cleaning and disinfection

- Setting to ensure that there are proportionate supplies of soap, anti-bacterial gel and cleaning materials available.
- All resources to be rotated and cleaned regularly. We will ensure that all resources are cleaned before being used by different groups. (See cleaning schedule)
- Outdoor equipment only to be used where it can be appropriately cleaned between groups.
- Sandpit will be disinfected thoroughly between different groups.



- Frequently touched surfaces will be cleaned regularly using detergents and bleach.
- Play equipment (indoor and outdoor) to be cleaned regularly, before and after each group.
- All bins that contain tissues should be emptied regularly.
- All crockery/cutlery to be stored appropriately within the kitchen and returned to the dishwasher after use.
- Toilets, taps and basins to be cleaned regularly.

Where symptoms are present

- Where a child within the setting shows symptoms of COVID-19 they should be isolated from other children immediately. Parents to be contacted to collect their child as soon as possible. Whilst the child is awaiting collection only one staff member should remain with the child, keeping 2m apart where possible. After the child is collected the staff member should wash their hands for 20 seconds as per government guidance. Any PPE that has been worn should be double bagged and stored for 72 hours before putting into refuse.
- Where a child or staff member shows symptoms of COVID-19 they should not attend the setting and self isolate for 7 days. With family members self-isolating for 14 days. They should arrange a test as soon as possible. Where a negative test result is obtained the child/staff member can return to the setting.
- Where a child or staff member tests negatively for COVID-19 evidence of text messages/emails must be presented to the setting and copies kept.
- Where a child or staff member tests positive for COVID-19 all children and staff who have come into contact with that person will be sent home and advised to self-isolate for 14 days.
- Health Protection, Public Health Lincolnshire will be informed if there is a possible or confirmed case. Ofsted will be notified immediately where a child/staff member has tested positively for COVID-19.
- The setting will maintain records of any staff member/child presenting symptoms of COVID-19. Including details of testing and isolation periods.

This policy has been adopted by Riverside Playgroup

Date policy adopted: 2/06/2020

Reviewed and amended: 13/10/2020